



UNITED STATES MARINE CORPS

MARINE CORPS AIR BASES WESTERN AREA MIRAMAR
PO BOX 452001
SAN DIEGO CA 92145-2001
and

3d Marine Aircraft Wing, FMFPac
Miramar(San Diego), CA 92145-2038

ABO 1730.2G
MCABWA/Chap
3DWg/Chap

29 DEC 1999

AIR BASES ORDER 1730.2G

From: Commander, MCABWA
Commanding General, 3d MAW
To: Distribution List
Subj: DUTY CHAPLAIN CONSOLIDATED WATCHBILL
Ref: (a) ABO 1730.1H

1. Purpose. To define proper and effective chaplain coverage after normal working hours.
2. Cancellation. ABO 1730.2F
3. Background. The reference requires the establishment of a Consolidated Watchbill for duty chaplains for Marine Corps Air Station Miramar. In emergency situations, after normal working hours when consultation with a chaplain is necessary, commands will contact the Duty Chaplain through the Command Duty Officer (CDO) MCAS Miramar (858 577-1141). The reference further directs the Command Chaplain MCAS Yuma to prepare a Duty Chaplain Watchbill for MCAS Yuma. Directives covering the Duty Chaplain for MCAS Yuma will be published separately.

4. Action

- a. Instructions for the Duty Chaplain

- (1) The duty assignment commences at 1600 on Tuesday and terminates at 0730 the following Tuesday.

- (2) At 1600 daily (Monday through Friday) and at 0800 on weekends and holidays, the Duty Chaplain will call the MCAS Miramar CDO (577-1141) and have the beeper checked. The primary method for the CDO to contact the Duty Chaplain is by beeper. The Duty Chaplain's residence phone is the secondary means of contact. CDO will seek to contact the MCAS Command Chaplain if unable to contact the Duty Chaplain. However, during working hours (0730-1600 Monday through Friday) the CDO will call the Chaplain's Office first if there is a need for a chaplain.

29 DEC 1999

(3) If scheduling conflicts necessitate a change in the watchbill, it is the responsibility of the assigned watchstander to arrange for a replacement. It is the responsibility of the substitute Duty Chaplain to inform the MCAS Miramar CDO and the MCAS Command Chaplain of the change.

b. Instructions for MCAS Miramar CDO:

(1) The oncoming Duty Chaplain will assume the watch on Tuesday at 1600. The Duty Chaplain may be reached by pager (858-595-6807) or home phone.

(2) The CDO will screen all requests for a chaplain and, after prudent deliberation, determine if it is necessary to contact the Duty Chaplain. **Under no circumstances will the CDO give any chaplain's home phone number or duty chaplain's pager to an inquiring party.** The CDO will relay the information from the person(s) wishing to contact the Duty Chaplain. The Duty Chaplain will then call the inquiring party.

(3) The MCAS Miramar CDO will notify the Duty Chaplain regarding the following situations:

1. Any area disaster.
2. Any death of attached personnel or their immediate family members.
3. Any time a person with an emergency situation asks to speak with the Duty Chaplain. (If in doubt, the CDO should contact the Duty Chaplain).

Whenever such occurrences involve a disaster or a death or any other crisis situation, the Duty Chaplain will coordinate his/her actions both with the MCAS Miramar CDO and with the MCAS Miramar Command Chaplain, or the duty officer of tenant commands as appropriate. It is the responsibility of the oncoming Duty Chaplain to pick up the log, beeper and Duty Chaplain's briefcase at the MCAS Miramar Chaplain's Office before 1600 on Tuesday.

(4) The Duty Chaplain will maintain a log in accordance with the restrictions of the Privacy Act and without violating the rights of privileged communication which may be established between the Duty Chaplain and the person(s) seeking or requiring help. The Duty Chaplain shall log all duty calls and note actions taken. The Duty Chaplain will enter into the log the date and time the watch is assumed and secured.

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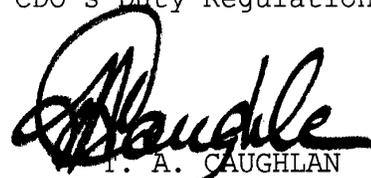
c. Instructions for Group and Squadron Commanders. All group and squadron commanders will ensure that duty watchstanders know the correct procedure for handling requests and contacting the Duty Chaplain.

d. Instructions for the Marine Corps Air Bases Western Area (MCABWA) Chaplain

(1) The MCABWA Chaplain will ensure that the Duty Chaplain Consolidated Watchbill is published separately and disseminated to all respective Station, Wing, Group, Squadron and Detachment CDOs at MCAS Miramar.

(2) The MCABWA Chaplain will provide a current copy of the Duty Chaplain Watchbill for inclusion in the CDO's Duty Regulations at MCAS Miramar and 3d MAW CDO/WDO.


J. A. BIRTUS
Chief of Staff


T. A. CAUGHLAN
Chief of Staff

Distribution: A



UNITED STATES MARINE CORPS

MARINE CORPS AIR BASES WESTERN AREA MIRAMAR
PO BOX 452001
SAN DIEGO CA 92145-2001

ABO 1730.2G Ch 1
Chaplain
14 JAN 2002

AIR BASE ORDER 1730.2G CH 1

From: Commander
To: Distribution List

Subj: DUTY CHAPLAIN CONSOLIDATED WATCH BILL

1. Purpose. To direct a pen changes to the basic Order.
2. Action
 - a. On the letter head page, paragraph 4a(2), change "have the beeper checked" to read "check in."
 - b. On the letter head page, paragraph 4a(2), second sentence, change "beeper" to read "cell phone."
 - c. On the letter head page, paragraph 4a(2), fourth sentence, change "Command Chaplain" to read "Watch Coordinator."
 - d. On page 2, paragraph 4b(1), change "(858-595-6807)" to read "(619-246-4297)."
 - e. On page 2, paragraph 4b(3)3., change "beeper" to read "cell phone."
 - f. On page 3, paragraph 4d(1) change "all respective Station, Wing, Group, Squadron and Detachment CDO's at MCAS Miramar" to read "the Station and Wing CDO at MCAS Miramar."
3. Filing Instructions. File this Change Transmittal directly behind the signature page of the basic Order.


D. J. MCDANIEL
Chief of Staff

DISTRIBUTION: A