



UNITED STATES MARINE CORPS

MARINE CORPS AIR BASES WESTERN AREA EL TORO
PO BOX 95001
SANTA ANA CA 92709-5001

ABO 4001.1A
1AR/29
28 Aug 98

AIR BASES ORDER 4001.1A

From: Commander
To: Distribution List

Subj: GIFTS

Ref: (a) SECNAVINST 4001.2G

1. Purpose. To revise this command's policy regarding the processing/acceptance of gifts. This issuance is a complete revision and should be reviewed in its entirety.

2. Cancellation. ABO 4001.1.

3. Information

a. Reference (a) completely revised guidance on the acceptance and processing of gifts. All previous delegations of gift acceptance authority flowing from the Secretary of Navy were rescinded. Such authority may be delegated under reference (a) only.

b. Federal gift rules are extremely complex. Needless rejection of a bona fide gift may cause embarrassment and loss of valuable support by sources external to the Marine Corps. Improper acceptance of a gift may also cause embarrassment to this command and the Marine Corps and constitute unethical or criminal behavior.

4. Action

a. Anyone receiving a gift in their official capacity must notify the local Staff Judge Advocate or Law Center Director. Anyone having a gift related question should request legal advice prior to taking any action with respect to a gift.

b. Under no circumstances shall any correspondence pertaining to the acceptance of any gift be forwarded to higher headquarters prior to being first staffed through the Marine Corps Air Bases Western Area (MCABWA) Staff Judge Advocate.

ABO 4001.1A
28 Aug 98

5. Concurrence. The Commanding Officers, Marine Corps Air Stations Yuma, Miramar and Camp Pendleton concur in the provisions of this Order.


S. F. MUGG
Chief of Staff

DISTRIBUTION: MCABWA: A