



UNITED STATES MARINE CORPS

MARINE CORPS AIR STATION MIRAMAR
P O BOX 452000 SAN DIEGO CA 92145-2000

StaO 1630.1B

PMO

22 JAN 2003

STATION ORDER 1630.1B

From: Commanding General
To: Distribution List

Subj: POLYGRAPH EXAMINATIONS

Ref: (a) DoD Directive 5210.48 (NOTAL)
(b) DoD Directive 5400.11 (NOTAL)
(c) SECNAVINST 5520.4B
(d) SECNAVINST 5520.3B

Encl: (1) Polygraph Examination Request Example

1. Purpose. To publish information concerning requests for polygraph examinations by commanders.

2. Cancellation. StaO 1630.1A.

3. Background. References (a) through (c) promulgate regulations for the conduct of polygraph examinations. One of the considerations for the approval of the polygraph examination is that the individual to be examined is suspected of having committed an offense punishable under the United States Code or the Uniform Code of Military Justice by death or confinement of 1 year or more. The polygraph examination will only be employed when the person to be examined has consented to the examination. Personnel suspected of a criminal offense may request an examination for exculpatory purposes.

4. Approval Authority. The authority to approve polygraph examinations within the Marine Corps rests with Headquarters, Naval Criminal Investigative Service (NCIS), Washington, D.C., and the designated polygraph coordinator.

5. Operational Control. Local operational control of Marine Corps polygraph instruments and polygraph examiners is vested in the Naval Criminal Investigative Service (NCIS), Marine Corps Air Station (MCAS) Miramar.

6. Jurisdictional Agreement. Commanders will request the assistance of the Provost Marshal's Office Criminal Investigation Division (CID) in conducting polygraph examinations regarding investigations conducted by the CID, or in urinalysis examinations regarding the discovery of any illegal substances. Commanders should request the assistance of NCIS in conducting polygraph

StaO 1630.1B
22 JAN 2003

examinations for those investigations conducted by NCIS. Jurisdiction for those matters is set forth in reference (d).

7. Requests for Polygraph Examinations

a. Requests for polygraph examinations will be submitted to the Provost Marshal, via the Investigations Officer, MCAS Miramar, in the format shown in the enclosure. The Provost Marshal will determine the merits of the request and initiate a criminal investigation as necessary. Following the initiation of a criminal investigation, all requests for polygraph examinations will be made to the Polygraph Unit, NCIS, MCAS Miramar, by the Investigations Officer, Provost Marshal's Office, MCAS Miramar.

b. Polygraph examinations will not be administered to individuals who are considered mentally or physically unsound or who attempt to use deceptive/evasive countermeasures during the course of the examination. The decision to terminate an examination rests solely with the polygraph examiner, based on the educational experience and training developed on the use of the polygraph.

8. Declination to Submit to a Polygraph Examination. A refusal to consent to a polygraph examination will not be recorded in the potential examinee's personnel file or any investigative file, nor shall a person's supervisor, and in the case of a contract employee, the person's employer, be informed of the refusal. Refusal to submit to a polygraph examination will be given full privacy protection as set forth in reference (b).

9. Action. Commanders will ensure strict compliance with the procedures outlined in this Order.



G. L. GOODMAN
Chief of Staff

DISTRIBUTION: A

StaO 1630.1B
22 JAN 2003

POLYGRAPH EXAMINATION REQUEST EXAMPLE

UNIT HEADING

(Code)

(Date)

From: Commanding Officer, (Unit)

To: Provost Marshal, MCAS Miramar, San Diego, CA

Via: Investigations Officer

Subj: REQUEST TO CONDUCT POLYGRAPH EXAMINATION ON (Rank, First Name, Middle Initial, Last Name, SSN)

Ref: (a) StaO 1630.1B

Encl: (1) (If any, including naval message if the request pertains to a positive urinalysis)

1. In accordance with the reference, it is requested that a polygraph examination to be administered to _____.

2. As evidenced by the enclosure, _____ is suspected of being involved in the offense of _____ aboard this installation. _____ has been interviewed/interrogated concerning this offense and denies any involvement.

3. All other investigative leads have been explored and it is considered the (the investigation cannot be furthered) (the defense of _____ cannot be furthered) without the use of the polygraph.

4. Should any questions arise concerning this request, the (Investigating Officer) (Trial Counsel) (Defense Counsel) (Legal Officer) can be contacted at _____.

ENCLOSURE (1)