UNITED STATES MARINE CORPS
HEADQUARTERS MARINE CORPS AIR STATION MIRAMAR
PO BOX 452007
SAN DIEGO, CALIFORNIA 92145-2007

StaO 4050.2
5KF
22 SEP 1998

STATION ORDER 4050.2

From: Commanding Officer
To: Distribution List

Subj: NONTEMPORARY STORAGE (NTS) OF PERSONAL PROPERTY/HOUSEHOLD GOODS (HHG)

Ref: (a) JFTR U5380-G (NOTAL)
(b) MCO 4600.7C
(c) MCO P4600.39

Encl: (1) Letter of Authorization
(2) Sample Administration Action Request
(3) Letter of Disapproval of BAH

1. Purpose. To outline the Marine Corps Air Station (MCAS) Miramar policy for NTS of Personal Property/HHG for members not receiving Basic Allowance for Housing (BAH) and residing in the Bachelor Enlisted Quarters (BEQ) or Bachelor Officer Quarters BOQ). This Order does not address storage of Privately Owned Vehicles (POV's). This Order provides guidance for Commanding Officers aboard MCAS Miramar.

2. Information. References (a) through (c) authorize NTS of Personal Property/HHG, less POV's, for Marine Corps and Navy members. The MCAS Miramar Personal Property Branch provides NTS for MCAS Miramar and its tenant units. Each application (DD Form 1299) must be supported by a Letter of Authorization (LOA) issued by the member's commanding officer and in the case of E-5's and below a copy of the disapproval of BAH issued by the Station Commanding Officer as shown in enclosures (1) through (3).

3. Action. This entitlement is limited to those members who possess HHG acquired at the member's previous command which cannot be accommodated in the assigned quarters.

a. Personal property currently in storage in transit (SIT) at destination must be converted to NTS after receiving notification of disapproval of BAH.

b. Members are required to coordinate with the Station Personal Property Branch located building 2258 at extension 1044 or 1276 regarding storage arrangements when in receipt of a LOA.

c. Members eligible for BAH who elect to reside in Bachelor Officer or Enlisted Quarters may store HHG at government expense in excess of the capacity of quarters assigned. Such HHG's must be declared upon permanent change of station (PCS) arrival at MCAS Miramar and will be placed in NTS in accordance with reference (c). NTS of HHG is not authorized if a member elects to reside in the BEQ/BOQ after first establishing a residence off base.

4. Concurrence. The Commanding General, 3d Marine Aircraft Wing and Commanding Officers, Marine Aircraft Group 46 and Combat Service Support Detachment 14 concur in the provisions of this order.

T. A. CAUGHLAN

DISTRIBUTION: MCAS: A

SAMPLE LETTER OF AUTHORIZATION

Unit Name and Address

4050
1ZA
(date)

From: Commanding Officer, (Unit)
To: Traffic Management Officer (5KF)
Via: Assistant Chief of Staff, G-4

Subj: REQUEST FOR NONTEMPORARY STORAGE (NTS) OF HOUSEHOLD GOODS/PERSONAL EFFECTS OF LANCE CORPORAL J. J. SQUAREDAWAY 123-45-6789/0000 USMC

Ref: (a) StaO 4050.2

Encl: (1) Disapproval of BAH

1. Per the reference, it is requested that government storage be provided for the personal effects of **Lance Corporal J. J. Squaredaway**. Per the reference, this is necessary due to SNM being directed to reside in the BEQ. Additionally, quarters assigned are insufficient to store the possessions accumulated at his/her previous command.

H. C. MARINE

ENCLOSURE (1)

ADMINISTRATIVE ACTION (5216)
NAVMC 10274 (REV. 4-72)
Previous editions will be used
SN: 0000-00-003-0903 U/I: PADS OF 100

1. ACTION NO.	2. SSIC/FILE NO.
	11000
3. DATE	

4. FROM *(Grade, Name, SSN, MOS, or CO, Pers. O, etc.)*
Lance Corporal J. J. Squaredaway
123 45 6789/0000 USMC

5. ORGANIZATION AND STATION *(Complete address)*
Unit Name and Address

6. VIA *(As required)*

7.
TO: Commanding General
(5EA)
Marine Corps Air Station Miramar
San Diego, Ca 92145

8. NATURE OF ACTION/SUBJECT
REQ FOR BAH OWN RIGHT AND COMMUTED RATIONS

9. COPY TO *(As required)*

10. REFERENCE OR AUTHORITY *(If applicable)*
StaO P11000.4

11. ENCLOSURES *(If any)*
(1) List of Personal Property in SIT

12. SUPPLEMENTAL INFORMATION *(Reduce to minimum wording - type name of originator and sign 3 lines below text)*

1. Per the reference, request authorization to receive BAH Own Right and Commuted Rations (COMRATS). Due to the amount of Personal Property acquired at my pervious command, the BEQ lacks adequate storage space and security for my personal effects. Additionally, if directed to move into the BEQ storage of my personal effects at my expense would create a financial hardship.

2. Enclosed is the inventory of my Personal Property currently in SIT.

ENCLOSURE (2)

13. PROCESSING ACTION. *(Complete processing action in item 12 or on reverse. Endorse by rubber stamp where practicable.)*

* U.S. GOVERNMENT PRINTING OFFICE: 1979 - 640-022 / 4

(LETTERHEAD)
UNITED STATES MARINE CORPS
Marine Corps Air Station

11000
(Date)

FIRST ENDORSEMENT on Lcpl Squaredaway AA Form 001 11000 of 22 Jun 98

From: Commanding General, Marine Corps Air Station Miramar
To: Lance Corporal J. J. Squaredaway, USMC, 123 45 6789/0000
Via: (1) If applicable
(2) If applicable

Subj: REQUEST FOR BAH OWN RIGHT AND COMMUTED RATIONS

1. Returned disapproved.

I. M. MARINE

ENCLOSURE (3)